



Redesign of the ILO Intranet Web site

→ The concept



- The Intranet Web site today
- Goals of the redesign project
- Project guidelines
 - The five new main areas
 - The new hierarchical classification system
 - The new Home page
 - New functionalities for the second level pages



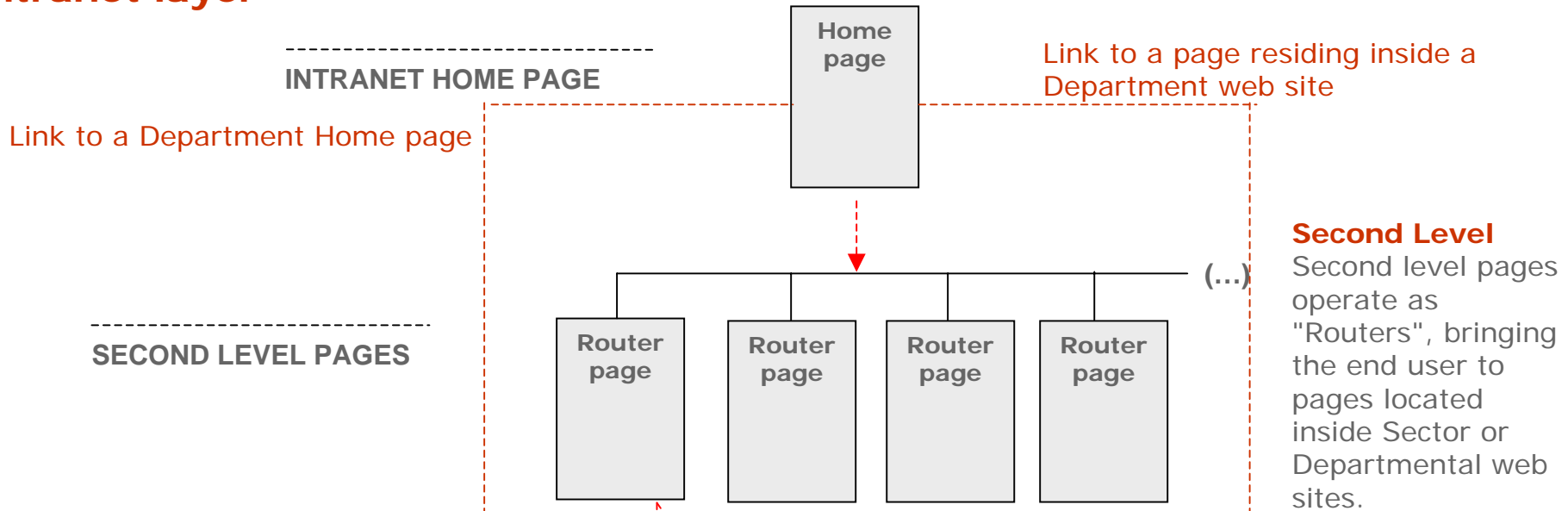
- **The Intranet Web site today**
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- The ILO Intranet web site works like a “hat” over existing Departmental web pages
- Its main role is to index Departmental web pages
- The Departmental web sites indexed belong to the Intranet and the Public area
- The Departmental web site pages are manually produced and maintained by web editors inside each Department

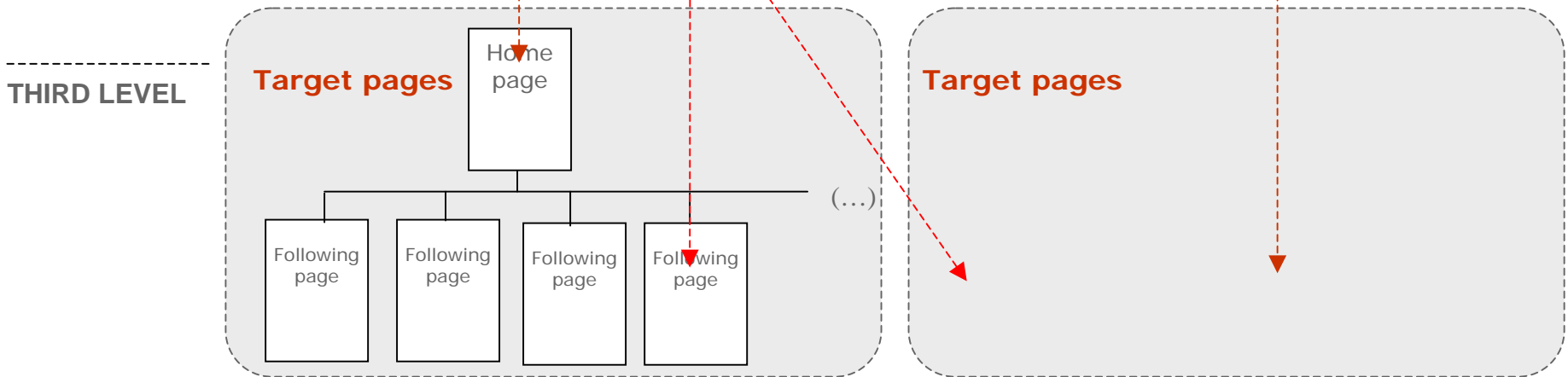


Intranet layer



Second Level
Second level pages operate as "Routers", bringing the end user to pages located inside Sector or Departmental web sites.

Departmental layer





→ The ILO Intranet layer gives access to the Departmental web pages by means of:

→ **Browsing methods**

→ A hierarchical classification system by topic and sub-topics

→ An alphabetical index

→ The list of all ILO working units

→ **Search method**

→ Search engine



Home page

Supplementary navigation tool

ILO INTRANET

Search | Staff list | Site map | Site index | HQ and Field Offices

FR - ES



Governing Body »
International Labour Conference »
Office of the Director-General

Securing decent work for
women everywhere

Hierarchical classification system

Technical Programmes »

Resources »

Services »

Staff corner »

Knowledge sharing »

Thursday - 6 May 2004

WHAT'S NEW »

KIOSK

[More »](#)

[The new HRD intranet site is on the air](#)

It has the Staff Regulations (January 2004 version), the Director's monthly Gazette and other new features. To comment on the site, please write to HRD's suggestion box.

[Director-General's programme guidance letter - programme and budget for 2006-07](#)

[New web site: ILO's Training Centre in Turin](#)

The ILO's Training Centre in Turin has a brand new Web site! New graphics, improved content, extensive information and more features to come.

[Virus Alert - April 5, 2004](#)

On this page ITCOM provides examples of the latest virus threats.

[Conclusions of SMT meetings](#)

[Comments and suggestions](#)

ILO IN THE WORLD

[More »](#)

[China Employment Forum concludes with focus on decent work for all](#)

China and the ILO today adopted a joint statement aimed at forging greater cooperation to create more and better jobs, describing "full and decent employment" as the key to continued development in the world's most populous country.

[World of work to mark World Day for Safety and Health](#)

Workers, employers, governments and safety and health departments around the world, in collaboration with the ILO, will observe the World Day for Safety and Health at Work on 28 April...

[ILO on TV](#)

ILO coverage on global and national television channels worldwide: A weekly selection of ILO's stories as reported on television around the world.

[World Commission on the Social Dimension of Globalization](#)

EVENTS

[More »](#)

[International Institute for Labour Studies](#)

The 39th International Internship Course on Labour and Social Policies for the Promotion of Decent Work will be held this year from 12 May to 1 June 2004.

News area

[ILO public web site](#)

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Second level page: hierarchical navigation

ILO INTRANET Home | Search | Staff list | Site map | Site index | HQ and Field Offices

RESOURCES FR - ES

Technical Programmes >>	Resources >>	Services >>
Staff corner >>	Knowledge sharing >>	

Resources WHAT'S NEW >>

<h4>Knowledge</h4> <ul style="list-style-type: none">>> About the ILO>> Brio Information Access Portal>> Country information>> Databases>> External links<ul style="list-style-type: none">>> External Relations and Partnerships>> External websites>> Non-Governmental Organizations>> Search Institutions>> UN Extranet>> United Nations Organizations>> WorkGate>> ILO Terminology>> ILO Thesaurus>> Internet resources>> Latest Ratifications>> Legal information>> Library>> Press releases>> Publication resources>> Statistical resources	<h4>Administrative</h4> <ul style="list-style-type: none">>> Circulars>> Daily Subsistence Allowance Rates (DSA) When prompted, use ILO.HP1 for user name and WPSS1961 for password.>> Exchange rates: UN>> Governing Body documents>> International Labour Conference documents>> Meetings<ul style="list-style-type: none">>> Programme of Meetings (PDF 26Kb)>> Regional Meetings>> Sectoral Meetings (PDF 161Kb)>> Symposia & seminars (PDF 25Kb)>> Official correspondence>> Organization Chart>> Registry (French only)>> Unit Objectives
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Departmental pages: the common header

ILO INTRANET Home | Search | Staff list | Site map | Site index | HQ and Field Offices

Resources : [Circulars](#)

ILO Circulars

About ILO Circulars:

- [Nota Bene](#)
- [Inventory of ILO Circulars](#)
- [Responsible Department](#)
- [System of ILO Circulars](#)
- [Distribution Pattern](#)
- Circular model in word format ([English](#))
- Word templates for circulars ([English](#), [Français](#), [Español](#))
- [Instructions for using the ILO Circular template](#)

1. [Director-General's Announcements](#)
2. [Organization](#)
3. [Programme](#)
4. [Conference and Meetings](#)
5. [Finance](#)
6. [Human Resources Development](#)
7. [Travel](#)
8. [Equipment and Supplies](#)
9. [Communications and Records](#)
10. [General Administration](#)
11. [Reference Material](#)
12. [Publications and Documents](#)
13. [Technical Cooperation](#)
14. [General Information](#)

ILO Circulars Search:

Search by text

Select the type of search:
 Simple Exact

Search by criteria

Document Title

Series



→ **For the Departmental layer**

→ **Departmental Web sites are mainly done by STATIC WEB PAGE**

→ A Static page is a file stored in a file system

→ Each file/page is manually created and updated by Departmental web editors

→ The web site results to be a simple collection of files physically stored in a directory.



→ **For the Intranet layer**

→ Each page belonging to the Intranet layer is a **DYNAMIC WEB PAGE**

→ The content of a Dynamic web page comes from a Database (Oracle 9)

→ The web pages are generated by means of software components (PL-Sql).

→ These components interface with the Database, querying it in order to extract and lay out the data, thus producing the page.



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Constraints

- **It is planned, in the future, to use the WCMS technology also for the Intranet, so as consequence:**
 - The ILO Intranet continue to work like a “hat” over existing Departmental web pages
 - The Departments continue to produce and maintain their own Web site using the current technology (static pages stored in file system)
 - For the Intranet layer, the attempt is to reuse the current implementation technology as much as possible



New needs

- Enhance Intranet's functions and provide more content in order to make it work as a knowledge and operating tool for the ILO staff, by:
 - Providing more information to ILO staff, for their daily work as well as for their leisure time
 - Giving more space to those Departments providing Services and Support to ILO Staff
 - Improving the mechanism of providing more News to ILO staff
 - Pushing or highlighting specific content



Goals of the redesign project

New needs

- “Elect” the Intranet as the preferred media for the dissemination of internal information coming from Management
- Revise the graphic aspect of the user interface



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What it was decided

- Redefine the five main areas indexing the Departmental web sites
- Reorganize the hierarchical classification system
- Redesign the Home page
- Create a new second level page used by the Departments to provide News or highlight information



The five new main areas

1. HRD & Administration

Practical information from the HRD department

2. Services

Information from various management and support services of the ILO

3. Information Resources

A compilation of various sources of information, databases, and other work-related resources

4. Lifestyle in HQ

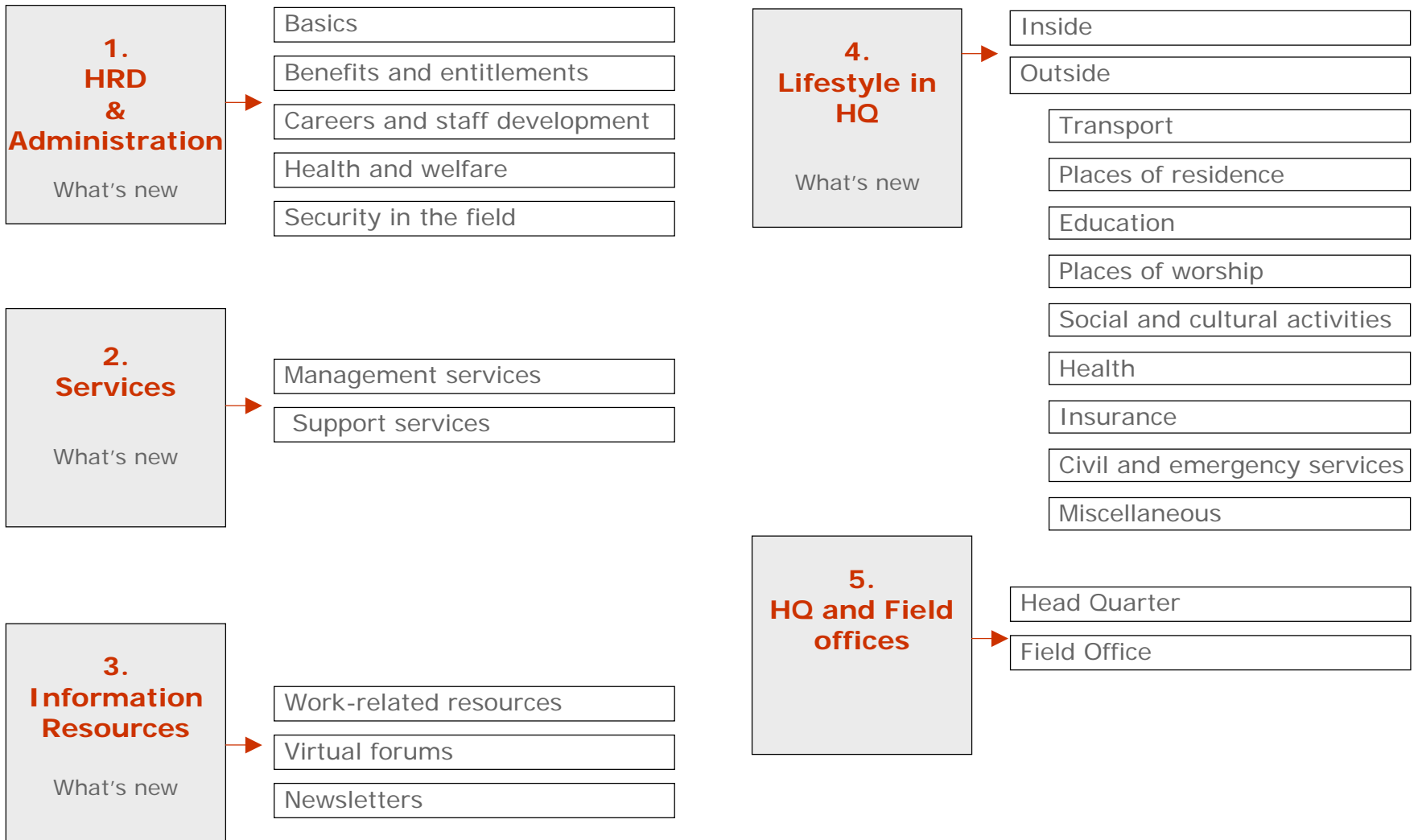
A compilation of practical information sources that might make life in HQ and Geneva a little bit easier and a little more fun

5. HQ and field offices

Information and direct links to the various ILO Offices, Departments, and Programmes



The new hierarchical classification system



The new Home page

[HRD & Administration](#)

[Services](#)

[Information Resources](#)

[Lifestyle in HQ](#)

[HQ and Field Offices](#)

The five main topics: the hierarchical navigation

[Programming and Management](#)

Advertisement box specially dedicated to Programming and Management

Text of the advertising box

Other Advertisement boxes

Text of the advertising box

From the Office of the Director General

289th Session of the Governing Body of the ILO, Introduction to President Mkapa
President of the United Republic of Tanzania to the Working Party on the Social Dimension of Globalization (PDF 20. KB)
Geneva, 24 March 2004

[More »](#)

What's new

Friday 1 October 2004

New Guidelines for Ship breaking Adopted

ILO charts new course for workers recycling a growing fleet of aging ships.
10/12/2004

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In Nepal, micro-insurance helps the poor cope with health needs

The ILO's "STEP" programme (Strategies and Tools against Social Exclusion and Poverty) promotes innovative *8/12/2004*

[Archive »](#)

5-days Meteo forecasting

News from the world

Highlights

- HRD Voice
- Field Security measures
- How do I
- HQ Bank and PTT opening hours
- HQ Cafeteria weekly menu
- HQ Emergency phone numbers
- Regions time zone
- Staff directory
- International Labour Conference
- Governing Body
- Technical Programmes
- Regions related
- World Commission
- ILO on TV
- Photo-library

Highlight box

It contains links to relevant information
The list is in alphabetical order

12 News Maximum

Logo

Special Advertise box

with image or a logo

The new 2° level pages

ILO INTRANET [Home](#) | [General Search](#) | [Staff list](#) | [Site map](#) | [Site index](#) | [French](#) | [Spanish](#)

HRD & Administration

View all »

- [Basics](#)
- Benefits and entitlements
- Careers and staff development
- Health and Welfare
- Security in the Field

[Services](#)

[Information Resources](#)

[Lifestyle in HQ](#)

[HQ and Field Offices](#)

HRD & Administration

What's new Friday 1 October 2004

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New Guidelines for Ship breaking Adopted
ILO charts new course for workers recycling a growing fleet of aging ships. *4/12/2004*

[Archive »](#)

Search in this section for:

GO >

Highlights

- [Staff regulations](#)
- [HRD Circulars \(Series 6\)](#)
- [Daily Subsistence Allowance \(DSA\)](#)
- [UN Exchange Rate](#)
- [Leave](#)
- [Education Grants](#)
- [Compensation Claims](#)
- [Pension Fund](#)
- [Trift Fund](#)
- [Employment](#)
- [Opportunities](#)
- [Contract types](#)
- [UNSECOORD Travel Advisory](#)

Staff Health Insurance Fund
Include a short description explaining what it is. [Link to destination page](#)

UN Staff Pension Fund
Include a short description explaining what it is. [Link to destination page](#)

8 News maximum

Last update: 1 October 2004 - [Copyright](#) © 1996-2002 International Labour Organization (ILO) - [Disclaimer](#)

[HRD & Administration](#)

View all »

▪ [Basics](#)

- Benefits and entitlements
- Careers and staff development
- Health and Welfare
- Security in the Field

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HRD & Administration

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Content and Updating process from the Department

Content from the Department

Updating process DCOMM

[HRD & Administration](#)

View all »

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- Careers and staff development
- Health and Welfare
- Security in the Field

[Services](#)

[Information Resources](#)

[Lifestyle in HQ](#)

[HQ and Field Offices](#)

HRD & Administration

Basics

In alphabetical order

- [Chief Executives Board for Coordination \(CEB\)](#)
- Collective Agreements
- Daily Subsistence Allowance Rates (DSA)
- Exchange rates: UN
- [External Office Manual](#)
- HR Strategy
- HRD circulars
- Rules Governing Conditions of Service of Short-Term Officials
- Rules Governing Conditions of Services of Branch Offices
- Staff Regulations
- Standards of conduct
- Travel information (French only)
- UN Common System (ICSC)
- United Nations Joint Staff Pension Fund
- Who does what

Search in this section for:

GO >

Highlight

- [Staff regulations](#)
- [HRD Circulars \(Series 6\)](#)
- Daily Subsistence Allowance (DSA)
- UN Exchange Rate
- Leave
- Education Grants
- Compensation Claims
- Pension Fund
- Trift Fund
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- UNSECOORD Travel Advisory

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[HRD & Administration](#)

View all »

- [Basics](#)
- [Benefits and entitlements](#)
- [Careers and staff development](#)
- [Health and Welfare](#)
- [Security in the Field](#)

[Services](#)**[Information Resources](#)****[Lifestyle in HQ](#)****[HQ and Field Offices](#)****HRD & Administration****News Archive****Search for word in title and blurb:**

Words in Surname and Name

Restrict search (or search by) date
 ▼ ▼ ▼ **GO >**
List All**[New Guidelines for Ship breaking Adopted](#)**

ILO charts new course for workers recycling a growing fleet of aging ships. *10/12/2004*

[New Guidelines for Ship breaking Adopted](#)

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GO >**Highlights**

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UN Staff Pension Fund

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[HRD & Administration](#)[Services](#)

View all »

- Management
- Support

[Information Resources](#)[Lifestyle in HQ](#)[HQ and Field Offices](#)[Programming and Management](#)

Services

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[Archive »](#)

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Highlights

- [Building Services](#)
- [Cabinet](#)
- [Financial Services](#)
- [Legal Services](#)
- [Library](#)
- [Programme & Budget](#)
- [Publications](#)
- [Turin Centre](#)
- [Web Development Unit](#)

New Publication from PUBL

Include a short description explaining what it is. [Link to destination page](#)

Project IRIS

Include a short description explaining what it is. [Link to destination page](#)

Note that no News are foreseen for this section

[HRD & Administration](#)

[Services](#)

[Information Resources](#)

View all »

- [Work-related resources](#)
- [Newsletters](#)
- [Virtual Forums](#)

[Lifestyle in HQ](#)

[HQ and Field Offices](#)

Information Resources

Work-related resources

In alphabetical order

- [Brio Information Access Portal](#)
- [Country information](#)
- [Databases](#)
- [External Relations and Partnerships](#)
- [External websites](#)
- [Governing Body documents](#)
- [ILO Terminology](#)
- [ILO Thesaurus](#)
- [International Labour Conference documents](#)
- [Internet resources](#)
- [Latest Ratifications](#)
- [Legal information](#)
- [Library](#)
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- [Unit Objectives](#)
- [United Nations Organizations](#)
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Highlights

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- [GB Documents](#)
- [ILC Documents](#)
- [ILO Thesaurus](#)
- [Latest Ratifications](#)
- [Library Resources](#)
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- [Resources](#)
- [UN Organizations](#)
- [Virtual Forums](#)
- [WorkGate](#)

ILO Newsletters

Include a short description explaining what it is. [Link to a destination page](#)

Statistical Databases

Include a short description explaining what it is. [Link to a 3th level page](#)

[HRD & Administration](#)[Services](#)[Information Resources](#)[Lifestyle in HQ](#)

View all »

- **Inside the ILO HQ**
- **Outside the ILO HQ**
 - Civil and Emergency services
 - Education
 - Health
 - Insurance
 - Miscellaneous
 - Place of residence
 - Places of worship
 - Social and cultural activities
 - Transport

[HQ and Field Offices](#)**Having lunch at the ILO?**

Include a short description explaining what it is

ILO Classifieds

Include a short description explaining what it is

Lifestyle in HQ**What's new**

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- [Airport Cointrin](#)
- [Bank](#)
- [Crèches](#)
- [Day Nurseries](#)
- [Dental Clinics](#)
- [Dining at the ILO](#)
- [Fire Emergency](#)
- [Health Club](#)
- [Interactive Streetmap of Geneva](#)
- [Language Lessons](#)
- [Local Medical Centres](#)
- [Medical Emergency](#)
- [Pet Kennels](#)
- [Police Emergency](#)
- [Post Office](#)
- [Psychiatric Care and Counseling](#)
- [Public Transport \(TPG\)](#)
- [Real Estate Agents](#)
- [Trains](#)

New to the Geneva social scene? Try SINDY.

Include a short description explaining what it is

Note that no News, Highlights and Advertising boxes are foreseen for this section

[HRD & Administration Services](#)

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[Lifestyle in HQ](#)

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View all »

- [Head Quarter](#)
- [Field Offices](#)

HQ and Field Offices

Head Quarter

Find inside the page

GO >

Technical Departments

Standards and Fundamental Principles and Rights at Work (STANDARDS) - **Public**

- [International Labour Standards \(NORMES\) - Public](#)
- [Indigenous and Tribal Peoples - Public](#)
- [Project to Promote ILO Convention No. 169 - Public](#)
- [InFocus Programme on Promoting the Declaration \(DECLARATION\) - Public](#)
- [International Programme on the Elimination of Child Labour: IPEC \(IPEC\) - Public - Intranet](#)
- [Relations, Meetings and Document Services \(RELCONF\) - Public](#)

Employment (EMPLOYMENT) - **Public - Intranet**

- [Employment Strategy \(EMP/STRAT\) - Public](#)
- [Recovery and Reconstruction \(EMP/RECON\) - Public - Intranet](#)
- [InFocus Programme on Crisis Response and Reconstruction \(IFP/CRISIS\) - Public](#)
- [Employment Intensive Investment \(EMP/INVEST\) - Public - Intranet](#)

Support services

- [Financial Services \(FINANCE\) - Intranet](#)
- [Information Technology and Communications \(ITCOM\) - Public - Intranet](#)
- [Internal Administration \(INTER\) - Intranet](#)
- [Library and Information Services \(INFORM\) - Public - Intranet](#)
- [Publications \(PUBL\) - Public - Intranet](#)

Reporting to the DG

- [Branch Office: Tokyo \(TOKYO/BO\) - Public](#)
- [Director-General's Office \(CABINET\) - Public - Intranet](#)
- [External Relations and Partnerships \(EXREL\) - Public](#)
- [Gender Equality \(GENDER\) - Public - Intranet](#)
- [Human Resources Development \(HRD\) - Public - Intranet](#)
- [International Institute for Labour Studies \(INST\) - Public - Intranet](#)



The concept

- The idea is to move from a text oriented user interface, typical of Intranet user interface, to a most attractive style, something closer to the “brochure” style



Features of user interface



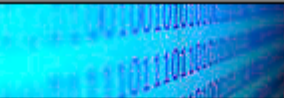


- Minimum page/screen dimension visualization: 800x600 pixels
- Fonts resizable by the user – in order to aid people with vision deficiencies
- Same appearance of colors on screen:
 - with 256 colors
 - with thousands/millions colors
- Low “weight” of pages:
 - Using as few images as possible
 - Optimizing the HTML code



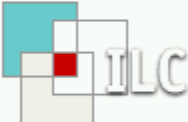


The Graphic user interface

Second level page: visualization on 800x600 pixels screen

INTRAnet Home | General Search | Staff list | Site map | Site index

 HRD & Administration	 Services	 Information Resources	 Lifestyle in HQ	 HQ & Field offices
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Information resources Français - Español

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